

Fauquier County Parks & Recreation Department

**December 1, 2004
Warrenton Community Center
Warrenton, VA**

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Joyce Shelton, P&R Staff

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:05 P.M. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made by Debbie Reedy that the agenda be adopted as presented with the exclusion of the executive session. Seconded by David Graham. The vote was unanimous in favor.

IV. Comments from citizens – No comments from citizens.

V. Presentations/Commendations – None at this time.

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Specifications for portable stage
- D. Revision to by-laws
- E. Policy revision – Registration
- F. Policy revision – Trust Fund
- G. Policy revision – Automotive and Ground Equipment
- H. Policy revision – Facility Use
- I. Monroe Park Trust Fund expenditure

A motion was made by Debbie Reedy to adopt the items on the consent agenda

consisting of: Minutes of the November 3, 2004 Parks and Recreation Board Meeting and the Notes of the November 3, 2004 Parks and Recreation Worksession as presented; the Treasurer's Report of check registers, financial reports, Budget Action Form to transfer \$17,700 from Capital Improvements to the Parks & Recreation FY05 operating budget; and journal Entries as presented; approval of the portable platform system specifications for the auditorium/gym at the Marshall Community Center as presented; proposed revisions to by laws; and four policy revisions as follows: Policy# O 2-1 Registration, Policy #B 18-8 Trust Fund, Policy #H 1-2 Automotive and Grounds Equipment, and Policy #C 8 Facility Use as presented; approval of \$10,283.90 from the Monroe Park Development Trust Fund for playground expansion at Monroe Park. Seconded by Tom Harris. The vote was unanimous in favor.

VII. Reports

A. Bids/Contracts Committee –Chairman Bailey passed out the notes from the Bids and Contracts Committee Meeting of November 29, 2004 and briefly summarized the contents. Mr. Bailey reported that after two biddings of the Marshall Community Center addition project the Facilities Planning and Implementation Committee is recommending that the project be rebid jointly with the northern pool to see if any cost economies can be obtained from combination of the projects. Chairman Bailey and David Graham expressed their concern of having one contractor for a pool and building, sighting that these are very different projects. After discussion of this issue, **a motion was made by Debbie Reedy that the Parks and Recreation Board endorse the actions of the Bid and Contracts Committee to highlight separate bids for pool and building and that the Parks & Recreation Board approve final site plan for Marshall Community Center. Seconded by David Graham. The vote was unanimous in favor.**

B. Swimming Pools Planning Committee – Debbie Reedy gave a summary of the Aquatic Facility Planning Committee notes of November 18, 2004. **A motion was made by Debbie Reedy that the Aquatic Planning Committee findings and recommendations of November 18, 2004 as reflected in the notes of that meeting be approved. Seconded by Tom Harris. The vote was unanimous in favor.**

C. School Coop Agreement Liaison – Mr. Bailey reported that the School Coop Committee did not meet in November and the next meeting is scheduled for December 21, 2004.

D. Legislative Liaison –Mr. Miller had reported that various efforts around the state to obtain a weapons ban for community centers and libraries is similar to the weapons ban for schools. Also, there is a move to establish a funding source for P&R agencies through a ½ of 1% increase on recordation tax. Debbie Reedy ask Mr. Miller to keep the Board updated on these issues.

E. Sports Coordination Council – Mr. Bailey reported that he had reviewed the proposed plans for the Central Region Sports Complex plans with interested parties. He said there was concern that the plans are not on an adjoining land owner's property and we should see where it is staked off. Mr. Bailey said at this time this had not been done. Mr. Miller reported that Patton, Harris, Rust, & Associates are having trouble finding the sewer field.

F. Budget Committee –Debbie Reedy reported that she thought that the budget process this year has been one of the best. She asked Mr. Miller if the proposed budget for services to the Town of Warrenton for FY06 had been approved yet and he said not yet.

G. Director's Report - In addition to the agenda page update and enclosed reports, Mr. Miller reported: 1.) Mr. David Graham has a birthday this month, Happy Birthday David. 2.) Paul Kadel, Central Region Manager has accepted a position with the City of Alexandria and will be leaving the end of the month. We will miss him. 3.) Mr. Miller reported that the department was putting together a proposal to the Board of Supervisors to use waste water for the proposed ballfields. 4) Mr. Miller brought to the attention of the Board the request from the Disability Board to have a Parks and Recreation Board member serve on the Disability Board. Katie Heritage, Assistant County Administrator commented from the audience that the Disability Board meets every other month at the Trailer on Pelham Street. Katie Heritage commented that it would be a good idea if someone from the Board could attend these meetings. Mr. Bailey said he would

attend these meetings. Ms. Heritage said that she would let him know the dates and times of the meetings. 5.) Mr. Miller asked if they could pick a date for the dinner for Mr. Winkelmann (former board member). He had two dates, December 9th, and December 12th. Everyone said that December 12th would be best for them. Mr. Bailey asked Mr. Miller to call Mr. Winkelmann to see if that date will work for him and let everyone know. 6.) Mr. Miller encouraged everyone to take time to look at the exhibit set up by Laura Seilder, Eastern Region Manager. This highlights the improvements and additions taking place in the Eastern Region. Mr. Bailey asked Mr. Miller if they were going to continue having the board meeting at the Warrenton Community Center or rotate meetings like they have in the past. Mr. Miller said that was up to them. Mr. Miller said that the advantage of rotating meetings was that the Board would be able to see some of the improvements/changes that have been made at the different regions. Mr. Bailey ask that Mr. Miller put together some dates for spring, summer and fall to meet at other facilities. Debbie Reedy asked that they meet at Vint Hill in the summer so they can have their meeting outside because of the noise level in the gym.

VIII. Action Items -

A. Sports Fields Complexes – Mr. Miller reported that the Department had been led to believe that Toll Brothers would be supplying water and sewer to the complex. The Department recently learned that this is not the case and may need to drill wells and develop septic fields. Mr. Bailey noted that there is another proposed development that may be able to assist the Department with these needs.

B. MCC Site Plan Revision–Nothing new to add at this time.

C. Policy revision – Support of Community Recreation Organizations Policy S1-Mr. Bailey reported that he thought that we would have the sports complexes completed before the time ran out for the community contributions. He asked the board to think about continuing to support the sports organizations since the complexes are not ready. **A motion was made by Debbie Reedy that the revision to the Support of Community Recreation Organizations policy S1 be adopted as presented. Seconded by Donald Johnson.** After further discussion **Debbie Reedy withdrew here previous motion.** Mrs. Reedy said that she would like more clarification of the proposed policy. The Board expressed concerned about the wording “first come first served”. It was pointed out that because of the seasonal sports schedules a process needs to be developed so that the funds can be distributed equitably. **A motion was made by Debbie Reedy that they not take action on the proposed Support of Community Recreation Organizations Policy S1 at this time and set up a work session to discuss this issue. Seconded by Donald Johnson. The vote was unanimous in favor.** Debbie Reedy asked if a worksession could be set up before the January Parks & Recreation Board Meeting at 6:00 PM. Mr. Bailey agreed and asked Mr. Miller to develop a proposal.

D. TEA21 Grant- Mr. Miller explained the preferred routing layout submitted by staff, Land Planning and Design Associates and LFCC, for the connector trail from LFCC to the Warrenton Branch Greenway, using the map in board book. There was further discussion on this issue. **A motion was made by Tom Harris that the conceptual trail routing through Lord Fairfax Community College property be approved as proposed. Donald Johnson seconded. The vote was unanimous in favor.**

IX Information Items

A. CIP – Chairman Bailey commented that he was very pleased with the CIP Capital Review Committee recommendations and ask Mr. Miller to write a letter thanking them for their parks and recreation recommendations.

X. Board Time

Mr. Bailey commented that he doesn't know all the region managers or have contact with the region managers. If there is something on the agenda that pertains to that region he would like the region managers to be at the Parks & Recreation Board meetings to answer any questions that the board may have concerning these issues. Mr. Bailey asked Mr. Miller if he would address this with his staff.

XI. Adjournment

There being no further business, **a motion was made by David Graham to adjourn. Seconded by Debbie Reedy. The vote was unanimous in favor.** The meeting adjourned at 8:30 p.m.